

## Public Enrollment Workshops Calendar

Courses & Workshops	Focus	Code	Days	Delivery	Fee	PDU Hours	Jan 2010	Feb 2010	Mar 2010	April 2010	May 2010
Business Analysis Body of Knowledge (BABOK) & CBAP® Exam Preparation	BA	BA006	3	Web	\$995	21				7-9 Web	
PMP® BRIDGE to Current Version	PM	PM037	1	Web	\$280	7		18 Web			
Knowledge Upgrade To Current PMBOK®	PM	PM035	1	Web	\$295	7		11 Web			
Advanced Risk using FMEA	PM	PM027	1	Web	\$295	7		17 Web			
PMI Scheduling Professional Exam PMI-SP	PM	PM034	3	On Demand	\$995	21	Call Us If You Are Interested in this Workshop				
Program Management Framework & PgMP®	PM	PM022	3	On Demand	\$995	21	Call Us If You Are Interested in this Workshop				
Masters Certificate in Project Management - (E-learning)	PM	PM001E	90	E-Learn	\$1995	60	Option for University Certificate Instructor-Led On-Site Masters also Available				
Process Mapping Essentials	BA	PM005	1	Class	\$395	7			10 Markham		
Essential Requirements Gathering	BA	BA004	2	Class	\$695	14			3-4 MARKHAM		12-13 MARKHAM
Facilitation and Critical Thinking	GENERAL	G018	2	Class	\$695	14				27-28 MARKHAM	
Accelerated Leadership	GENERAL	G001	3	Class	\$995	21			29-31 MARKHAM		
ITIL Foundation Certificate – Cost Incl. Exam	GENERAL	G005	2	Class	\$1495	14	13-14 MARKHAM			14-15 MARKHAM	
Microsoft Project® Boot Camp	PM	PM007	1	Class	\$395	7		9 MARKHAM			11 MARKHAM
Fundamentals of Project Management	PM	PM004	3	Class	\$695	14		17-18 MARKHAM			3-4 M
PMP® /CAPM® Exam Preparation	PM	PM002	5	Class	\$2495	35	18-22 MARKHAM	22-26 WEST GTA	15-19 MARKHAM	19-23 MARKHAM	17-21 WEST GTA

**Focus:** (PM) Project or Program Management (BA) Business Analysis (GENERAL) Leadership and Other Professional Development

**Delivery:** (Web) Instructor Led via Webinar (Class) Classroom (E-Learn) Self-Directed, Instructor Supported

\*\*\* Workshops marked 'On Demand' are not currently scheduled on our calendar, but sessions can be opened based on demand.

ALL workshops listed above can be delivered as instructor-led workshops on-site at your organization for maximum value.  
Call us for details or for a full list of topics available on-site.

## Public Enrollment Workshops Calendar

### Process Mapping Essentials

*Did you know that 50% of defects in products actually trace back to gaps in the business analysis process? Do you want to close the gap? Learn how to save money, reduce frustration and improve your chances of success in this hands-on session focused on business process mapping techniques.*

### Business Analysis Body of Knowledge and CBAP® Exam Preparation

*Do you want a credential that distinguishes you from your peers as an Expert in Business Analysis? Benefits of earning your CBAP® certification include: a proven level of competence in the principles and practices of business analysis, recognition of professional competence by professional peers and management, and advanced career potential due to recognition as a Business Analysis practitioner*

### Essential Requirements Gathering

*This workshop teaches participants to gather, analyze, and present business requirements. Participants will learn how to develop and communicate a vision document that captures the business requirements and solution goals. You will learn methods to gather and manage requirements including interviews, workshops, and questionnaires.*

### PMI-SP Exam Preparation Course – Scheduling Professional

*To meet the growing demand for project managers experienced with scheduling and to offer a credential for those who specialize in scheduling, the Project Management Institute (PMI) has developed a credential for scheduling professionals who work on project teams. The new credential is the PMI Scheduling Professional (PMI-SP) credential. Learn best practices for scheduling and also prepare for the PMI Scheduling Professional (PMI-SP) certification exam through course. This course offers an in-depth look at project scheduling through a PMI perspective, and is delivered in a combination of lecture, group exercises, and sample exams.*

### Practical Problem Solving and Root Cause Analysis

*This course provides an in-depth understanding of how to identify a range of potential root causes; select the most likely root cause; investigate at the point of the problem; identify potential solutions; decide on the optimum solution having assessed the risks associated with each solution; assess the risk associated with delivering the solution to customers and assess drivers for, and the resistance to, implementing the solution. We will also review ways in which to identify effectiveness of solutions.*

## Public Enrollment Workshops Calendar

### Risk Management Using FMEA

*Achieving the objectives in the presence of uncertainty is a requirement of most projects. Project risk management involves the processes of identification and analysis of risk events, and the development of response and control plans to deal with these events. In this course, emphasis is placed on the active management of risk throughout the project, through regular monitoring and re-evaluation of risks, and the implementation of risk responses. In this excellent workshop you will go beyond the basics of risk management and learn a more advanced and effective technique called Failure Mode and Effects Analysis (FMEA).*

### Accelerated Leadership Certificate

*Do you have what it takes to lead a high performer? Leaders need to be confident, courageous and capable in order to develop and retain top employees. Learn tips and techniques on communication, leadership, influence, dealing with difficult people, facilitation and critical thinking techniques in this fast-paced highly interactive 3 Day Leadership Program.*

### Facilitation and Critical Thinking

*Are you tired of using the same old facilitation techniques? Are you and your teams struggling with brainstorming and making decisions? Learn new and creative processes to ignite your working sessions in order to create more robust solutions. By practicing your new skills in this interactive course, you will learn how to achieve a shared vision to support your strategic goals.*

### Fundamentals of Project Management

*Are you outfitted with the necessary tools when faced with project challenges? Build your own personal tool belt with tips and techniques based on best practices recognized internationally. This dynamic and practical course will allow you to put to immediate use your newfound skills and knowledge to achieve project success.*

### ITIL® Foundation Certificate (V3 Prep)

*Do you want to earn one of the most up and coming certifications in today's fast-paced, ever-changing IT world? Take the Bay3000 course and write your exam at a Prometric Testing Centre with one of our vouchers. Benefits of earning your ITIL® certification include: Earning an industry imperative credential which may lead to increased potential earnings, using methods to improve availability, reliability and security of mission critical IT services, showcasing your skills and increasing your value to your organization*

## Public Enrollment Workshops Calendar

### Masters Certificate in Project Management

E-learning – enrol for a period of 3 months to complete the required courses online

*Do you want to be among those who are recognized as experts in the field of Project Management? Earn the University of Ontario Institute of Technology Masters Certificate in Project Management with this unique and comprehensive partnership with Bay3000. Develop an in-depth understanding of strategic, operational and interpersonal skills required in today's competitive business environments.*

### Microsoft Project® Bootcamp

*Do you need a tool to help you organize your project plans? Has the thought of learning Microsoft Project® kept you awake at night? Become comfortable with this powerful tool to enhance your ability to communicate the status of your projects to your stakeholders. This interactive course allows you the opportunity to set-up, develop and execute a project plan through hands-on exercises.*

### Program Management Framework and the PgMP® Exam

*Attention all Program Managers and those who want to learn program management! This course teaches you a best practices framework for program management and it also covers the PgMP® Credential exam knowledge that will set you apart from your peers as someone who has demonstrated excellence in managing the alignment of program scope with strategic business objectives. This is an excellent course even if you do not intend to write the credential exam.*

### PMP®/CAPM® Exam Preparation

***PMP® - Wanted: Project Management Professional.** How often are you seeing this as a demand in the workplace? Join the elite group of practitioners by earning your PMP® Credential and be recognized for your professional experience. Increase your chances of success by taking the Bay3000 preparation course to prepare for your exam. Benefits of the PMP® Credential include: Potential of increased earnings and career advancement, recognition of your knowledge and your skills and abilities.*

***CAPM® - Are you interested in a career in Project Management?** Take the initiative to earn your CAPM® Credential and demonstrate your commitment to the profession. Take the Bay3000 course to increase your chances of success at passing your exam. Benefits of the CAPM® Credential include: Preparing you for greater job responsibilities, building self-confidence by increasing your proficiency, and demonstrating your willingness to invest in Professional Development*

## Public Enrollment Workshops Calendar

### Knowledge Upgrade to Current PMBOK® – PMBOK® Version 4 Update

*Did you write your PMP® based on a PRIOR VERSION of the PMBOK®? Do you want to speak the same language as individuals who currently are writing the PMP Exam? Is your methodology based on prior versions and you hope to update it? If you answered yes to one of these questions –then this intensive workshop is for you. We will update your knowledge to the current PMBOK processes, standards, and new philosophies and discuss the implications of the changes to your work. Please note that this is NOT an exam preparation course.*

### PMP® BRIDGE - PMBOK® 4 Exam Preparation BRIDGE Course

*Did you already take a 3-5 day PMP Exam Preparation Course based on prior PMBOK Versions but did not have a chance to write the EXAM? Then this course is for you! In this course we will review new or changed knowledge that is necessary to know for passing the current PMP Exam and we will attack sample questions based on the current PMBOK. PLEASE note that this course is ONLY open to those individuals who can show proof that they have already taken an exam preparation course – as this is a BRIDGE course.*