

▶ **G014 – Leadership and Communications** **(2 Days)**

This course provides the soft skills and insights required to guide members of a team. It helps leaders understand and meet their team members' needs. This intensive seminar provides the practical knowledge and hands-on exercises you need to strengthen your leadership and your communications skills as they relate to team environments.

The leader must be able to effectively influence others, manage and resolve conflicts, facilitate effective meetings, and communicate clearly. In this workshop you will learn key principles of leadership and practical leadership communication skill for team and personal success.

- ✓ How leadership methods can-and should-differ, depending upon needs
- ✓ Learn methods for assessing the type and amount of leadership is needed
- ✓ Understand the importance of managing stakeholders effectively.
- ✓ Use specific techniques to build relationships and influence without power.
- ✓ Strengthen your motivation skills.
- ✓ Identify key attributes of high performing teams.
- ✓ Understand key elements of coaching teams and individuals
- ✓ Identify the causes of conflict in teams and proactively manage conflict.
- ✓ Understand organizational transition and change management.
- ✓ Learn actions you can take to help your stakeholders deal with change.
- ✓ Improve your communications and listening skills