

➤ BA004 –Gathering Requirements (2 Day)

Course Description

This workshop teaches participants to gather, analyze, and present business processes and requirements. Participants will learn how to develop and communicate a vision document that captures the business requirements and solution goals.

Course Objectives

Upon completion of this course you will gain an understanding of:

- ✓ How requirements gathering fits into the context of the project lifecycle
- ✓ Understanding the business context of requirements
- ✓ Making requirements testable, measurable, and traceable
- ✓ Different methods for eliciting requirements and when to use each method
- ✓ Interviews (planning and executing)
- ✓ Focus Groups
- ✓ Workshops & JAD workshops
- ✓ Techniques for Documenting Business Requirements
- ✓ Defining and categorizing and prioritizing requirements
- ✓ Validating the requirements

*Improve your chances of success by gathering the right requirements!*

The range of techniques covered will benefit the requirements gatherer when communicating with users, customers, sponsors, team members, and other stakeholders.

*Competencies supported: Team Building, Communication, Facilitation, Decision Making and Project Management*