

▶ **PM017 – Creating Work Breakdown Structures**

The Work Breakdown Structure (WBS) is the foundation for project planning and control. It is the connecting point for work and cost estimates, schedule information, actual work effort/cost expenditures, motivation, and accountability. Very often project managers do not use a WBS because they simply do not know how to quickly create one that is practical for a specific project. In this seminar, we will learn techniques to organize the work of the project efficiently, including strategies for choosing the right project lifecycle approach and how to create an effective WBS.

You will learn how the process of developing a Work Breakdown Structure can help you obtain team buy-in and executive commitment. This program will give you an excellent balance of theory and practice creating a stimulating and challenging environment, with a good deal of fun.

- ✓ The power of work breakdown structures (WBS) - why they matter
- ✓ Strategies for defining your project lifecycle
- ✓ How to analyze your contracts and statements of Work and relate these to the WBS
- ✓ Planning and facilitating a practical WBS workshop
- ✓ Developing milestones that matter
- ✓ Technique for effectively decomposing your project into a WBS
- ✓ Integrating risk management into your WBS
- ✓ Strategies for integrating quality management into your WBS
- ✓ How to embed knowledge management into the WBS
- ✓ Driving the WBS down to activity levels
- ✓ How to use the WBS to control and manage your project

FYI: This course is also covered within the University of Ontario Masters Qualification in Project & Portfolio Management offered in partnership with Bay3000.

Knowledge Areas: Integration, Time, Cost, Quality, Procurement, Human Resources, Communications, Risk, Scope.